

DATE OF EVENT: S M T W TH F SA _____
Month Day Year
TIME OF EVENT: _____ SET-UP TIME _____



Our Savior's Lutheran Church Gym Reservation Request

OUR SAVIOR'S
LUTHERAN CHURCH

Name of Function/Organization: _____

Purpose of Function: _____

Contact Person: _____

Phone number/email: _____

Mailing Address: _____

Billing Address: _____

Number of people expected: _____

NOTE—NO FOOD OR BEVERAGES ARE ALLOWED IN THE GYM.

USE OF GYM—FEE STRUCTURE

MEMBER—\$30 AN HOUR

NON PROFIT ORGANIZATION—\$50 AN HOUR

NON MEMBER OR PROFIT ORGANIZATION—\$50 AN HOUR

PICKLEBALL—\$3 EACH PERSON, EACH SESSION

Large groups must provide a monitor to insure that everyone stays in the gym area. If your group is unable to provide a monitor, OS� will provide one at your expense.

Our fundamental mission is to provide spiritual support; therefore, weddings and funerals take precedent over any other events. All church activities have priority over non-church activities in scheduling the use of facilities and equipment.

Proof of Insurance: Groups/organizations using OSL facilities will sign a waiver of liability or provide proof of insurance with at least a \$1,000,000.00 of general liability and OSL as an additional insured on their general liability policy.

The person signing this contract accepts full responsibility for any damages incurred to the space utilized including equipment and bathroom facilities. In case of an emergency after hours please call Barb Haugan (359-3839). Augustana Security (274-0770) locks and unlocks the building.

Signature of Contact Person: _____

Date Signed: _____