

*Position Description:* Choir Director  
Our Savior's Lutheran Church (OSL), Sioux Falls, S.D.

Updated 6/2018

Employee Category IV, 10 hours/week

*Primary function:* With the Director of Worship, direct and provide leadership for the Festive choirs, and provide assistance in developing and coordinating Festive worship.

*Required skills:* Commitment to Jesus Christ and the church; vocal and instrumental skills, ability to lead and direct others; broad knowledge of traditional worship music; knowledge and understanding of traditional worship in the Lutheran Church; knowledge of and creativity in developing worship forms; ability to work with others; ability to discover, nurture, inspire, and enlist the musical gifts of others.

*Source of supervision:* Director of Worship

*Direction of other staff:* Accompanists

*Work performed:*

- A. Direct assigned choir(s)
  1. Direct rehearsals each week in preparation for participation in worship including festival days, and direct the choir before worship and during worship.
  2. When necessary, meet with musicians outside of regular rehearsals.
  3. Participate in Festive worship to effectively lead and encourage congregational singing.
  4. In consultation with the Director of Worship and pastoral staff, select music for use during worship and other events, considering appropriateness, ability to sing well, etc.
  5. Secure proper permission to use and print music and lyrics in accordance with legal licensing and copyright procedures.
  6. Be responsible with all equipment and instruments and coordinate with the Director of Worship and accompanists.
  7. In conjunction with the Director of Worship and Associate Director of Music, actively recruit musicians.
  8. Regularly communicate and confer with the Director of Worship regarding the overall music program and worship life of the congregation.
  
- B. Music Ministry
  1. In concert with the Director of Worship, pastoral staff, and the Board of Worship and the Arts, provide vision and direction for the Festive worship services.
  2. Work with the Director of Worship and pastors to plan and create Festive worship services each week.
  3. Communicate regularly all worship notes with sound, television, and projection technicians.
  4. Provide necessary information for worship bulletins to the OSL Communications Director at least 10 days in advance of services.
  5. Be aware of new trends in worship and sacred music.
  6. Attend occasional worship planning meetings.
  7. Participate in the congregation's planning process as requested.
  8. Perform other related duties as negotiated with the Director of Worship and/or Senior Pastor.