



OUR SAVIOR'S  
LUTHERAN CHURCH

## FACILITIES USE - FEE STRUCTURE, 2019

|                          |   | Member                     | Non-Profit<br>Organization | Non Member or<br>For Profit<br>Organization |
|--------------------------|---|----------------------------|----------------------------|---|
| Sanctuary*               | up to 4 hours   | \$100                      | \$150                      | \$300                                       |
|                          | up to 8 hours   | \$150                      | \$250                      | \$500                                       |
|                          | Recital, Concert  | \$150                      | \$250                      | \$500                                       |
|                          | Recital, Concert ( with 2 rehearsals<br>*Room Specialist required | \$200<br>\$25/hr; \$50 min | \$350<br>\$25/hr; \$50 min | \$700<br>\$25/hr; \$50 min                  |
| Celebrate Center*        | up to 4 hours   | \$100                      | \$150                      | \$300                                       |
|                          | up to 8 hours   | \$150                      | \$250                      | \$500                                       |
|                          | *Room Specialist required   | \$25/hr; \$50 min          | \$25/hr; \$50 min          | \$25/hr; \$50 min                           |
| Fellowship Hall          | up to 4 hours   | \$75                       | \$125                      | \$250                                       |
|                          | up to 8 hours   | \$150                      | \$250                      | \$500                                       |
| Fellowship Hall Kitchen* | up to 4 hours   | \$50                       | \$50                       | \$50  |
|                          | up to 8 hours   | \$75                       | \$75                       | \$75  |
|                          | *Room Specialist required   | \$25/hr; \$50 min          | \$25/hr; \$50 min          | \$25/hr; \$50 min                           |
| Gathering Place*         | up to 4 hours   | \$100                      | \$175                      | \$350                                       |
|                          | up to 8 hours   | \$200                      | \$350                      | \$700                                       |
|                          | *Use of video technology requires Room Specialist                 | \$50                       | \$50                       | \$50  |
| Gathering Place Kitchen* | up to 4 hours   | \$50                       | \$100                      | \$125                                       |
|                          | up to 8 hours   | \$75                       | \$175                      | \$225                                       |
|                          | with equipment use  | \$100                      | \$200                      | \$250                                       |
|                          | *Room Specialist required   | \$25/hr; \$50 min          | \$25/hr; \$50 min          | \$25/hr; \$50 min                           |
| Gym                      |   | \$30/ hr                   | \$50/ hr                   | \$50/hr                                     |

|   |               |                                      |                                      |                                      |
|---|---------------|--------------------------------------|--------------------------------------|--------------------------------------|
| Friendship Room   | 2 hours       | No Charge                            | \$35                                 | \$65                                 |
|   | 2-4 hours     | \$35                                 | \$70                                 | \$130                                |
|   | 4-8 hours     | \$70                                 | \$125                                | \$250                                |
| Labyrinth Room  | Up to 4 hours | No Charge                            | \$25                                 | \$50                                 |
| Youth Room  | Up to 4 hours | No Charge                            | \$25                                 | \$50                                 |
| Meeting Rooms<br>-includes Choir Room and Chapel          | Up to 4 hours | No Charge                            | \$25                                 | \$25                                 |
| Theatre Room (Holyword Theatre)                           | Up to 4 hours | \$25                                 | \$25                                 | \$25                                 |
| Sound Technician  |               | \$75 min; \$25/hr<br>after two hours | \$75 min; \$25/hr<br>after two hours | \$75 min; \$25/hr<br>after two hours |
| Powerpoint Technician                                     |               | \$25/hr; \$50 min                    | \$25/hr; \$50 min                    | \$25/hr; \$50 min                    |
| Powerpoint Equipment Use                                  | Up to 4 hours | \$25                                 | \$25                                 | \$25                                 |
| Linens  |               | \$5/piece                            | \$5/piece                            | \$5/piece                            |
| Custodial<br>-For set-up, restroom, garbage, and cleaning |               | \$75 min; \$25/hr<br>after two hours | \$75 min; \$25/hr<br>after two hours | \$75 min; \$25/hr<br>after two hours |
| Coffee  |               | \$25/1.5 gal                         | \$25/1.5 gal                         | \$25/1.5 gal                         |

Catering Services and food preparation: Debbie Theis, OSL Food Coordinator | Phone: 336-2942 | Email: [dtheis@oslchurch.com](mailto:dtheis@oslchurch.com)

Overnight Groups: refer to overnight policy for groups

**Definitions:**

**Member:** An individual who is a member of Our Savior's Lutheran Church

**Non-Profit:** Non profit organizations in the community and surrounding area

**Non-Member/For Profit:** Individuals who are not members of the church or a for-profit group